

## **FREQUENTLY ASKED QUESTIONS ON MEMBERSHIP RELATED ISSUES**

### **Q1. Is the membership open to everyone?**

- A1. Membership is open only to one who meets all of the following criteria:
- a. a Singapore Citizen
  - b. at least 21 years old
  - c. belongs to Hokkien dialect group
  - d. be of sound mind
  - e. must not be an undischarged bankrupt
  - f. not been convicted under the criminal laws of any country by a court of law in such country

### **Q2. What documents/payments do I need to produce in the submission of membership application?**

- A2. One has to produce the following:
- a. Completed [membership application form](#) with your passport photograph and signatures from 2 existing members of Singapore Hokkien Huay Kuan as sponsors
  - b. Copy of your Singapore Birth Certificate (for verification of paternal's dialect group)
  - c. Copy of your NRIC (for verification of citizenship), or any other documents to show that citizenship has been approved
  - d. Payment of \$524/- made payable to "Singapore Hokkien Huay Kuan" (\$500/- being a one-time non-refundable entrance fee, and \$24/- being annual subscription fee for the first year)

### **Q3. What other fees do I need to pay as a member?**

- A3. Apart from the \$524/- stated above, every ordinary member is required to pay an annual subscription fee of \$24/- per year commencing from the second year of membership.

### **Q4. Will my application be accepted if I cannot obtain signatures of two existing members to be my sponsors?**

- A4. Finding two existing members to be your sponsors is a necessary condition in the membership application process. Your application will not be processed if this condition is not met.

### **Q5. How can I find my sponsors if I do not know any members of the Huay Kuan?**

- A5. You may wish to step up your effort in finding your sponsors. If you have children, you may wish to enroll them in the classes offered by our Arts & Cultural Troupe (Tel: 6354-1972, Website: [www.shhkact.com.sg](http://www.shhkact.com.sg)). While waiting for their classes to end, you could get acquainted (network) with other parents, some of whom are

our members.

**Q6. Are Permanent Residents eligible to apply?**

A6. Our membership is open to Singapore Citizens only.

**Q7. Am I eligible to apply if only my mother is Hokkien?**

A6. We follow the Chinese traditional way of identifying the dialect group of a person via the paternal lineage i.e. the father's dialect group.

**Q8. I lost my Birth Certificate. Are there any other documents I can show proof of my dialect group?**

A8. You may submit your child's Birth Certificate or your father's with documentary proof of father-child relationship.

**Q9. After submitting my application form, how will I know if my application has been approved?**

A9. Upon approval of your membership application at Council Meetings, we will inform you of your membership via letter. The Executive Council shall have the right to reject any application for membership without providing any reason.

**Q10. When will my membership commence?**

A10. Subject to the approval by the Executive Council, membership commencement date is set as the first day of the following month your membership application with full requisite fees duly received and cleared i.e. membership will commence on 1 December 2008 if the application and full requisite fees are duly received and cleared in the month of November 2008.

**Q11. What can I look forward to as a member?**

A11. As a member, you will be informed of activities organised by us through our newsletters and website, and you can use the Association as a platform to build network with other members and to contribute to society in causes upheld by the Association. You can also enjoy a 10% discount for classes offered by our Arts & Cultural Troupe (Tel: 6354-1972, Website: [www.shhkact.com.sg](http://www.shhkact.com.sg)).

**Q12. Does a member enjoy any privileges in Phase 2B Primary School Registration at the Association's affiliated schools?**

A12. Membership and school registration are two separate matters. For details on Phase 2B Registration, please refer to [FAQ for Phase 2B Registration](#).

**Q13. How do I keep the Association updated on any changes in my particulars?**

A13. You may notify us in writing (mail, email or fax) of any changes in your particulars promptly as membership confirmation letter, invoices of annual subscription fee and newsletters will be sent to your mailing address.

**Q14. Will I get a refund on the entrance and/or subscription fees if I resign as a member?**

A14. Once your membership application has been approved, there will be no refund of all fees paid. You shall continue to be liable for any subscription fees and any other fees due which are in arrears and unpaid as at the date of your resignation.

**Q15. Will I get a refund on the entrance and/or subscription fees if my application is rejected?**

A14. Your application fees will be refunded in full without interest.